
CHICANO/LATINO STUDIES RESEARCH WRITING SEMINAR

Chicano/Latino Studies 102W

Winter 2012

Tuesdays & Thursdays 2:00–3:20PM

Social Ecology 2, Room 1306

PROFESSOR

Dr. Belinda Campos

Office: 395 Social Science Tower

Office Hours: Tuesday 3:30-4:30pm and by appt.

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TEACHING ASSISTANT

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SEMINAR OBJECTIVES AND OVERVIEW OF REQUIREMENTS

This course is required for Chicano/Latino Studies majors and minors and satisfies the upper division writing requirement. This is a research writing seminar that will require you to complete a polished piece of writing based upon your original research or your original analysis of existing research. While the topics, methods and disciplinary background are open, research papers written for this course must deal in some way with Chicano/Latino Studies. At the end of the quarter, you will present your project and findings to the class and invited faculty and staff.

Maintaining an interesting and productive seminar is the joint responsibility of the instructor and students. I do my best to organize and prepare a useful and positive learning experience. Your part of this joint responsibility is to **read all material assigned before coming to class, complete all assignments on time, and be a good colleague to your classmates.** We will spend several classes throughout the quarter presenting work and giving and receiving feedback to each other. This requires that we treat each other with respect and kindness at all times. We will spend some class time talking about how to give effective feedback and you will be expected to follow the format in class assignments. By the end of the course, you will have completed a polished piece of writing. All good writing is the product of extensive thinking and revision. If you work hard on each revision, you will have a final document to be proud of and will have learned an important skill that will serve you well in all of your future endeavors.

Your final class grade will reflect your effort as well as the quality of your finished piece.

Always come to class prepared. Always bring hard copies of your written work.

COURSE WEBPAGE

The course website is at: <https://eee.uci.edu/12w/61100>. The website is only available to enrolled students and the password is "102w12." The syllabus, handouts, announcements, and other materials will be posted on the website. You are responsible for checking the website periodically for updated information. On the days when we have lecture slides, the slides will be available to download by 8:00 AM of the morning of each class.

REQUIRED READINGS

Text: Harvey, M. (2003). *The Nuts and Bolts of College Writing*. Hackett Publishing Company: Indianapolis.

Required Articles/Readings & Handouts: Copies of any required articles can be downloaded via the class website. There will also be some handouts on writing that you are expected to read and incorporate into your work.

Independent Readings: Along with the assigned readings we do as a class, you are expected to do a considerable amount of reading for your project (e.g., articles for your literature review and methods).

GRADING

Grading will be based on class attendance and participation, completion of various assignments throughout the quarter, and a 15-20 page final paper of your original research on a topic of relevance to Chicano/Latino Studies.

Class Attendance (10%): Attendance is **required**. Class attendance is an important part of your learning, and therefore, your grade. Throughout the course, you should be developing your ability to turn original research into a polished final document. As you can see from the syllabus, much of this work will be collaborative: you will be presenting your work and providing your classmates with feedback when they present their work. **Be here and be on time.** If you are not here, you are not part of that process. There will be no way to make up for a missed class meeting. If you miss more than two classes, your grade will be deducted 25 points. I take roll.

*Note: A large portion of the class is interactive and it is imperative that everyone show courtesy toward fellow classmates at all times. Do not interrupt others and seek to handle disagreements in a respectful manner. On a more general note, all students are expected to conduct themselves during the class in a manner that does not interfere with the educational experience of other students in the course. That means arriving for class on time and turning off cellular phones, pagers, and other electronic devices that might disrupt class discussion. Your cooperation is greatly appreciated.

Written assignments (20%): Beginning in Week 2, you will be assigned to write short sections of your final paper and provide written feedback on one of your classmates' short sections of their writing paper. Each assignment will be worth 4 points. Your grade will depend upon the care with which you apply the writing topics covered in class to your own work or comments on your classmates' work and the general quality of each assignment.

Paper presentation (20%): During the last two weeks of class, you will present your paper to the class for feedback. Presentations will be 8-10 minutes in length. Your grade will depend upon the quality and care with which you present and discuss your paper and how well your argument is supported.

Research Paper (50%): By the end of the quarter you will have completed a 15-20 page research paper. Papers must adhere to one format and style (e.g. APA, ASA, AAA, MLA). You will be graded down for inconsistency. Grading will be as follows: An A paper has a clear structure, smooth transitions and consistent tone. The arguments are clearly presented and developed. A B paper is like the A paper but gets confused in areas. The arguments are less developed and less clearly presented. A C paper is hard to follow. It may basically demonstrate progress from the first draft but generally lacks focus and the argument is unclear or illogical. A D means that the argument is indecipherable and that little evidence of attempts to clarify, develop, and restructure early drafts can be found. A formal grading rubric will be provided.

*****SPECIFIC INSTRUCTIONS FOR TURNING IN WRITTEN ASSIGNMENTS:**

- 1) You will be required to turn in written assignments to myself and Ryan (TA), and sometimes a peer reviewing classmate, via email so that we can return them to you electronically with feedback.
- 2) All assignments should be written in Microsoft Word and emailed as MS WORD attachments.
- 3) All assignments should be turned in with the EXACT Subject line in the email: CLS102W, Assignment #.
- 4) All assignment document names should begin with YOUR last name, followed by the assignment number (e.g., Vergara, Assignment 1 if your name is Sofia Vergara).
- 5) To show that an assignment is turned in on time, the electronic date stamp of your email must indicate a time BEFORE the assignment due date and time.

****WRITTEN ASSIGNMENTS & FINAL PAPER DEADLINES:**

- 1/19 by 8am:** ASSIGNMENT 1: Methods draft (4-6 pages) and peer feedback
1/26 by 8am: ASSIGNMENT 2: Results draft (4-6 pages) and peer feedback
2/2 by 8am: ASSIGNMENT 3: Discussion/Conclusion draft (4-6 pages) and peer feedback
2/9 by 8am: ASSIGNMENT 4: Introduction/Lit Review draft (4-6 pages) and peer feedback
2/16 by 8am: ASSIGNMENT 5: Abstract draft and peer feedback

FINAL PAPER: The final paper is due **Monday, March 19 by 5PM.**

Summary of Grading:

Maximum points for attendance, written assignments, paper presentation, and final paper:

Class Attendance	10
Written Assignments (5 for 4 points each)	20
Paper Presentation	20
Final Paper	50
Total	100

CLASS POLICIES

People generally think I'm a warm and approachable person. And generally, this is true. But I also need to keep the class on track and to run a fair and democratic classroom. Therefore, I have to set some class policies upfront.

Enrollment, Add/Drop and Incompletes: Students are responsible for their own enrollment status. This includes checking your status, filing appropriate paperwork, and paying appropriate fees.

Enrollment in this course is regulated by the University WebReg system, which is accessible at: <http://www.reg.uci.edu/registrar/soc/webreg.html>. The new rules allow students to add on WebReg by the end of Week 3 but drops must be submitted through WebReg by the end of Week 2. If you are not currently enrolled but wish to be, it is your responsibility monitor your status on WebReg and adjust it as needed (add, drop, or join the waitlist).

If you wish to change your grading option or drop the course, it is your responsibility to go through the proper procedures to ensure that you are dropped from the course. Be aware that there are deadlines for dropping the course without penalty. If you drop the course after the deadline, you will need the Dean's signature and you will receive a "W" on your transcript.

Incompletes will not be given in this course except under extremely rare circumstances that require documentation and adherence to University policies.

Grading Policy: Final grades will be computed by a fair and reasonable curve to be determined at the end of the quarter. As per University policy, course grades are final (i.e. non-negotiable and can be made only to correct for clerical errors). If you have **reason** to challenge a grade you receive on an individual assignment, you **must state your case in writing and submit your argument to the course instructor by the next class following return of the graded assignment**. Only reasonable and well-justified arguments will be considered, and my decision will be final. Please note that re-grades can result in a lower score if I determine that there was an error in your favor during the first round of grading (so please be certain that your argument is just and will benefit you).

Late Assignments: No late assignments will be accepted. Assignments turned in after the due date will receive a zero. This policy is set up so that no one falls behind. To enforce this rule fairly, there can be no exceptions (except for extenuating circumstances of a catastrophic nature and even then, you must be extremely persuasive). So, please turn in your assignments on time. To show that an assignment is turned in on time, the electronic date stamp of your email must indicate a time BEFORE the assignment due date and time. I've made an effort to clearly note due dates in the class syllabus. Take note of these dates and plan accordingly.

Contacting the Professor: Dr. Campos' office is on the 3rd floor of the Social Science Tower building. Please feel free to drop in at office hours or make an appointment. Email is the most effective way to contact me. To ensure that your email message is read promptly and is not filtered, please put the course name and/or number in the subject line of your message. You can

generally expect to receive responses to your email inquiries within 24 hours during the week, and 48 hours on the weekend.

Being Contacted by the Professor: You must have an active UCI email account to participate in this course. I use email to make announcements about the course as well as to correspond with you individually and provide feedback to you on your work. I will reply to emails from non-UCI accounts, but course announcements made over email will be sent to your UCI email address, so please check this account regularly.

Class Etiquette: Please be courteous to others and arrive to class on time. Late arrivals, early departures, cell phones, beepers, and “quiet conversations” are distracting and noticeable throughout the classroom. **Students must turn off cellular phones and pagers during class** as well as any other electronic device (e.g., palm pilot) that may ring or otherwise disrupt class.

Course Evaluations: Course evaluations are an important factor in evaluating instructor effectiveness and making decisions about future course offerings. Please plan on taking the time to complete an evaluation for this course at the end of the quarter.

Accommodations for Students with Disabilities: I make every effort to accommodate the needs of students with disabilities. If you have a documented disability that requires assistance, you will need to go to the Disability Services Center (DSC) for coordination of your academic accommodations. The DSC phone number is 949.824.7494 /TDD 949.924.6272 or you can visit their website at www.disability.uci.edu. For a detailed description of DSC policies and procedures, please visit: http://www.disability.uci.edu/policies_procedures/index.html. Please notify me as soon as possible if you plan to use these services so I can ensure that appropriate accommodations are made.

Extra Credit: There is no extra credit in this class.

Cheating: Any student who cheats on the final paper will be given an F in the course and will not be permitted to withdraw. The UCI academic code defines cheating and provides a summary of further disciplinary actions that may be taken as a consequence of cheating. The academic code is published in the undergraduate course catalogue and is available online at: http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=754. The code outlines proscribed conduct with regard to cheating and plagiarism.

In addition, students agree that by taking this course all papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Usage Policy agreement posted on the Turnitin.com website.

COURSE OUTLINE

Date	Class Topic & Assignments	Reading
Week 1	PICKING UP WHERE YOU LEFT OFF ...	
Tues., 1/10	Introduction 3 minute presentations	
Thurs., 1/12	3 minute presentations Small groups formed and peer feedback dyads formed	Harvey, Intro & Chapter 1
Week 2	WRITING: METHODS	
Tues., 1/17	Writing a Method Section	Harvey, Chapter 2
Thurs., 1/19	Small group feedback and trouble-shooting	Harvey, Chapters 3 & 4 ASSIGNMENT #1 DUE
Week 3	WRITING: RESULTS	
Tues., 1/24	Writing a Results Section	Harvey, Chapters 5 & 6
Thurs., 1/26	Small group feedback and trouble-shooting	Harvey, Chapters 7 & 8 ASSIGNMENT #2 DUE
Week 4	WRITING: DISCUSSION/CONCLUSION	
Tues., 1/31	Writing a Discussion/Conclusion Section	
Thurs., 2/2	Small group feedback and trouble-shooting	ASSIGNMENT #3 DUE
Week 5	WRITING: INTRODUCTION/LITERATURE REVIEW	
Tues., 2/7	Writing an Introduction/Literature Review	
Thurs., 2/9	Small group feedback and trouble-shooting	ASSIGNMENT #4 DUE
Week 6	WRITING: ABSTRACT	
Tues., 2/14	Writing an Abstract	
Thurs., 2/16	Small group feedback and trouble-shooting	ASSIGNMENT #5 DUE
Week 7	FEEDBACK	
Tues., 2/21	No class – Individual meetings with Professor & TA	
Thurs., 2/23	No class – Individual meetings with Professor & TA	GOAL: FULL DRAFT #1
Week 8	PUTTING IT ALL TOGETHER	
Tues., 2/28	No class – Work on full drafts	
Thurs., 3/1	No class – Work on full drafts	GOAL: FULL DRAFT #2
Week 9	WORKING ON PRESENTATIONS	
Tues., 3/6	Effective Presenting: A Science and an Art	
Thurs., 3/8	No class – Work on PowerPoint presentations	
Week 10	PRESENTATIONS	
Tues., 3/13	Paper presentations.	
Thurs., 3/15	Paper presentations.	
Final Papers are due Monday, March 19 by 5PM!		